



#717 Dr. Jose P. Rizal Ave., Brgy. Valenzuela, Makati City  
 Telefax: (02) 8563-4663 / Mobile: 09176295541  
 Email: loans@abu-emp.com

2x2  
ID picture  
(Borrower)

2x2  
ID picture  
(Co-Maker)

**BUSINESS LOAN APPLICATION (SOLE PROPRIETORSHIP)**

**Please do not leave anything blank. Put "N/A" if not applicable**

|                     |              |                 |              |
|---------------------|--------------|-----------------|--------------|
| Loan Amount Request | Term of Loan | Purpose of Loan | Agent's Name |
|---------------------|--------------|-----------------|--------------|

**BORROWER'S INFORMATION**

|   |                    |   |  |              |
|---|--------------------|---|--|--------------|
| Borrower's Name (Last, First, Middle)   |                    |   |  |              |
| Maiden Name if married (Last, First, Middle)  |                    |   | Mother's Maiden Name (Last, First, Middle) |              |
| Date of Birth   | Place of Birth     | Gender  | Marital Status                             | Nationality  |
| Present address (including ZIP code)  |                    |   |  |              |
| Residential Status  |                    | Source of Funds   |  |              |
| <input type="checkbox"/> Owned<br><input type="checkbox"/> Rented<br><input type="checkbox"/> Living with Relatives |                    | <input type="checkbox"/> Business Income <input type="checkbox"/> Franchising<br><input type="checkbox"/> Bank Borrowing <input type="checkbox"/> Investments<br><input type="checkbox"/> Donations <input type="checkbox"/> Professional Fee <input type="checkbox"/> Sales <input type="checkbox"/> Services<br><input type="checkbox"/> Salary <input type="checkbox"/> Others: (Pls. specify) |  |              |
| Length of Stay (in yrs)   |                    |   |  |              |
| Permanent/Provincial address (including ZIP code)   |                    |   |  |              |
| Mobile No.  | Viber/Whatsapp No. | Email address   | TIN  | SSS/GSIS No. |
| Name of Spouse (Last, First, Middle)  |                    |   |  |              |
| Date of Birth   | Mobile No.         | Email address   | TIN  | SSS/GSIS No. |
| Name of Dependents  |                    | Date of Birth   | School/Company                             |              |
| 1.  |                    |   |  |              |
| 2.  |                    |   |  |              |
| 3.  |                    |   |  |              |
| School Attended   |                    | Level/Course  | Year Attended                              |              |
| 1.  |                    |   |  |              |
| 2.  |                    |   |  |              |
| 3.  |                    |   |  |              |

**CO-MAKER INFORMATION**

|   |                |   |  |                             |
|---|----------------|---|--|-----------------------------|
| Co-maker's Name (Last, First, Middle)   |                |   |  | Relationship with Borrower  |
| Maiden Name if married (Last, First, Middle)  |                |   | Mother's Maiden Name (Last, First, Middle) |                             |
| Date of Birth   | Place of Birth | Gender  | Marital Status                             | Nationality                 |
| Present address (including ZIP code)  |                |   |  |                             |
| Residential Status  |                | Source of Funds   |  |                             |
| <input type="checkbox"/> Owned<br><input type="checkbox"/> Rented<br><input type="checkbox"/> Living with Relatives   |                | <input type="checkbox"/> Business Income <input type="checkbox"/> Franchising<br><input type="checkbox"/> Bank Borrowing <input type="checkbox"/> Investments<br><input type="checkbox"/> Donations <input type="checkbox"/> Professional Fee <input type="checkbox"/> Sales <input type="checkbox"/> Services<br><input type="checkbox"/> Salary <input type="checkbox"/> Others: (Pls. specify) |  |                             |
| Length of Stay (in yrs)   |                |   |  |                             |
| Mobile No.  |                |   |  |                             |
| Viber/Whatsapp No.  |                |   |  |                             |
| Email address   |                |   |  |                             |
| TIN   |                |   |  |                             |
| SSS/GSIS No.  |                |   |  |                             |
| Name of Spouse (Last, First, Middle)  |                |   |  |                             |
| Date of Birth   | Mobile No.     | Email address   | TIN  | SSS/GSIS No.                |
| Occupation <input type="checkbox"/> Self-Employed <input type="checkbox"/> Employed (Private) <input type="checkbox"/> Employed (Government) <input type="checkbox"/> Retired |                |   |  |                             |
| Name of Company/Business  |                |   |  | Hire Date/Registration Date |
| Company/Business Address  |                |   |  | Contact No.                 |

Signature over printed name of Borrower

Signature over printed name of Co-Maker

**BUSINESS INFORMATION**

|  |            |                                  |             |                                     |
|--|------------|----------------------------------|-------------|-------------------------------------|
| Business Name  |            |                                  |             |                                     |
| Main Office Address (including ZIP code)   |            |                                  |             |                                     |
| Nature of Business<br><input type="checkbox"/> Agriculture <input type="checkbox"/> Logistics <input type="checkbox"/> Real Estate <input type="checkbox"/> Education<br><input type="checkbox"/> Manufacturing <input type="checkbox"/> Food <input type="checkbox"/> Professional Services <input type="checkbox"/> Health<br><input type="checkbox"/> Wholesale & Retail <input type="checkbox"/> Financial Services <input type="checkbox"/> Support Services <input type="checkbox"/> Others: _____ |            |                                  |             | Date Registered                     |
|  |            |                                  |             | No. of Employees                    |
| Landline No.   | Mobile No. | Business Email address           | Company TIN | Company SSS No.                     |
| Average Monthly Sales (in Php)   |            | Average Monthly Expense (in Php) |             | Average Monthly Net Income (in Php) |

**BANK ACCOUNT INFORMATION**

| Bank/Branch | Acct. Number | Account Type | Date Opening | Contact No./Person |
|-------------|--------------|--------------|--------------|--------------------|
|             |              |              |              |                    |
|             |              |              |              |                    |
|             |              |              |              |                    |

**TRADE REFERENCES: MAJOR SUPPLIERS**

**TRADE REFERENCES: MAJOR CLIENTS**

| Company Name | Contact Person/Number | Company Name | Contact Person/Number |
|--------------|-----------------------|--------------|-----------------------|
|              |                       |              |                       |
|              |                       |              |                       |
|              |                       |              |                       |

**LOANS WITH OTHER FINANCING & BANKING INSTITUTIONS**

| Name of Institution | Type of Loan | Date Aailed | Original Amount | Outstanding Balance |
|---------------------|--------------|-------------|-----------------|---------------------|
|                     |              |             |                 |                     |
|                     |              |             |                 |                     |
|                     |              |             |                 |                     |
|                     |              |             |                 |                     |

**PROPERTIES OWNED**

| VEHICLES            |                  |                    | LAND     |            |                |                  |                    |
|---------------------|------------------|--------------------|----------|------------|----------------|------------------|--------------------|
| Year / Make / Model | Mortgaged? (Y/N) | If yes, with whom? | Location | Size (sqm) | Classification | Mortgaged? (Y/N) | If yes, with whom? |
|                     |                  |                    |          |            |                |                  |                    |
|                     |                  |                    |          |            |                |                  |                    |
|                     |                  |                    |          |            |                |                  |                    |

**DECLARATION AND SIGNATURE (please put a check on the box if you agree to the following)**

I/We hereby certify that all information I/we furnished in this form are true and correct. Should said information furnished herein be found to be false, ABU-EMP Financing Inc. may disapprove this application and/or declare the loan to due and demandable (in case the loan proceeds have already released). ABU-EMP Financing, Inc. and its authorized representative are hereby authorized to validate the information provided in this form, make disclosure/s or share information contained herein or in any documents/papers submitted in connection herewith to any credit rating/investigation company or such other persons it may deem necessary to confirm the veracity of the information contained herein or therein. I/We agree that this application form and documents (excluding original bank statement and used checks) submitted in connection herewith become properties of ABU-EMP Financing, Inc. and will not return for whatever reason. I/We am/are aware that the statements/information gathered about me will be used to determine my eligibility for this loan. I/We also understand that should my/our application be denied, ABU-EMP Financing, Inc. is not obliged to disclose the reason for such rejection.

For this purpose, I/We waive my/our rights under the provision of Republic Act No. 1405, otherwise known as the Law on Secrecy of Bank Deposits, and authorized ABU-EMP Financing Inc. to conduct business/trade checking, secure necessary information from any person/entity I/we have indicated to have had any transactions and/or business dealings with, and conduct inquiries on the status and details of my/our loan/borrowing accounts with creditor banks, if applicable. I/We further authorize ABU-EMP Financing Inc. to conduct an appraisal of the property/ies that I/we am/are offering as collateral for the loan, if any.

In compliance with the requirements of the Republic Act No. 10173 otherwise known as Date Privacy Act of 2012, I/we acknowledge and agree that, in the course of my loan application with ABU-EMP Financing Inc., and throughout the term of my loan, if such application is accepted for processing, ABU-EMP Financing Inc. may receive and/or have access to my/our personal infomation which may be considered relevant in evaluating the loan application (herein collectively referred to as "Private Information"). I/We expressly consent the processing, collection, transmission, storage, disposal, use, and/or disclosure of my/our Private Information by ABU-EMP Financing Inc. I/We allow members of ABU-EMP Financing Inc. to process, collect, use, store, and/or disclose my/our information to other members, to governmental authorities, and/or to 3rd parties, as may be necessary.

\_\_\_\_\_  
Signature over printed name of Borrower

\_\_\_\_\_  
Signature over printed name of Co-Maker



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TO: \_\_\_\_\_

RE: **AUTHORITY TO VERIFY PREMISES**

To whom this may concern:

This is to authorize ABU-EMP Financing Inc. or any of its representatives to enter and inspect our premises with details below:

|                    |  |
|--------------------|--|
| Business Address:  |  |
| Residence Address: |  |

Please extend all necessary assistance for their verification which is a requirement for credit investigation on my loan application. Attached is my ID for your confirmation.

Sincerely,

\_\_\_\_\_  
Signature over printed name of Borrower

**SKETCH OF BUSINESS & RESIDENCE**



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DATE: \_\_\_\_\_  
 TO: \_\_\_\_\_  
 RE: **AUTHORITY TO VERIFY BANK INFORMATION**

To whom this may concern:

I/We hereby authorize ABU-EMP Financing Inc. or any of its representatives and/or employees to verify my/our account/s maintained in your branch with details as follows:

**Bank/Branch:** \_\_\_\_\_  
**Account Name:** \_\_\_\_\_  
**Account Number:** \_\_\_\_\_

This authorization signifies content and waiver of my/our right to confidentiality under Philippine Banking Laws, including but not limited to Republic Act No. 1405 (The Bank Secrecy Act of 1955), as amended, Republic Act No. 10173 (Data Privacy Act of 2012), and other laws/regulations, including all subsequent amendments or supplements thereto, relative to the confidentiality or secrecy of bank deposits.

I/We shall hold the bank and ABU-EMP Financing Inc., their directors, officers, employees, representatives, and agents, free and harmless of any liability arising from their exercise of the remedies and authorities hereunder, or from any action taken by them on the basis of and within the framework of the foregoing appointment.

Please disclose the following required information for their reference and perusal.

**TABLE BELOW MUST BE LEFT BLANK AND RESERVED FOR BANK VERIFICATION**

|   |    |
|---|----|
| Date of Account Opening:  |    |
| Type of Account:  |    |
| Current Balance:  |    |
| Average Daily Balance:  |    |
| Handling of Account:  |    |
| History of Returned Checks:   |    |
| Credit Line/BP Line (if any):   |    |
| Name of Signatories:  | 1. |
|   | 2. |
|   | 3. |
|   | 4. |
| Signature Requirement:  |    |
| Verified By:<br><div style="border: 1px solid black; height: 40px; width: 100%;"></div> |    |
| Signature over printed name / Designation   |    |

**Authorized Signatory/ies,**

\_\_\_\_\_  
 Signature over printed name

\_\_\_\_\_  
 Signature over printed name

\_\_\_\_\_  
 Signature over printed name

\_\_\_\_\_  
 Signature over printed name